

Early Bird Crop Online (EBCO)

Early Bird Crop Online (EBCO) is WFI's online crop insurance client site. EBCO allows you to renew your crop insurance online, giving you the ability to view your policy details, manage your paddocks and to submit crop and yield declarations all with the click of a mouse. As a WFI Client you will automatically be registered to use EBCO. An email with your user name and membership number will be emailed to you.

How to login to EBCO

Step 1:

To Log into EBCO, simply go to wfi.com.au and from the home

page, click on



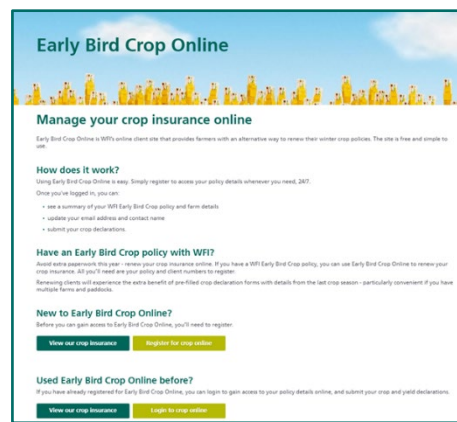
Step 2:

The Early Bird Crop Online window will appear.

Scroll down to the options for 'New to Early Bird Crop Online?' or 'Used Early Bird Crop Online before?'.

Click 'Login to crop online' and enter **Your EBCO Login Credentials** that were emailed to you.

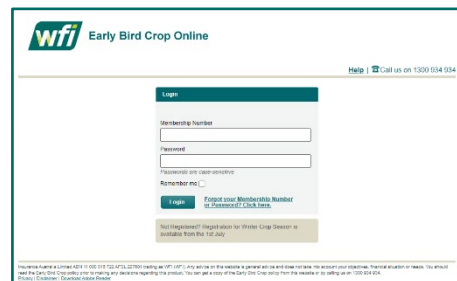
- ❖ Note that you can also select View our crop insurance cover from this window.



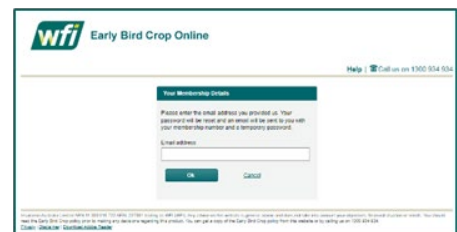
Step 3:

Enter your membership number and your password to access your EBCO home page.

- ❖ If you are not registered, click on the 'Not Registered' tile in the bottom of the Login window. All you'll need are your policy and client numbers to register.



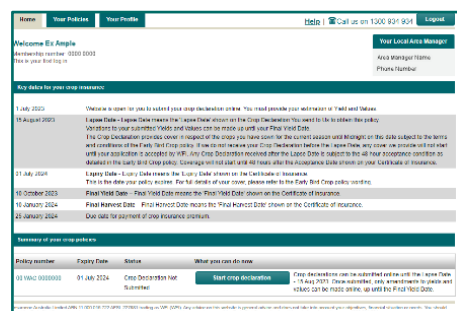
- ❖ If you have forgotten your Membership Number or Password you can click to reset where you will be prompted to type in your email address that you registered with.



Step 4:

You will be Welcomed to your EBCO home page which displays:

- Membership number
- The details of your Local Area Manager
- WFI's contact phone number
- Key dates for your crop insurance
- Summary of your crop policies
- Where you Start your crop declaration



What can EBCO online do?

The **Home tab** lists the key dates for your crop insurance and shows a Summary of your crop policies.

The key dates for your crop insurance outlines:

- When the website is open for you to submit your crop declaration on line
- The lapse date for when you can send us to purchase a crop policy this season
- Expiry date of the policy
- Final Yield Date
- Final Harvest Date
- Due date for payment of crop insurance premium

The summary of your crop policies is where you can submit, review and change your crop declaration. You can do this at any time before the Lapse Date.

Click on the Start crop declaration tile to move to **Your Policies tab**. From **Your Policies tab**, there are 4 steps to the online crop declaration process. Follow the prompts to:

1. Accept the conditions of cover
2. Complete the details of the crops to be insured
3. Complete the disclosure questions
4. Review and submit you declaration

You can return at any time before the Lapse Date, to review or make changes to your farm and paddocks.

Your policies tab displays a view of your policy and the farms(s) covered by this policy.

Click on a farm name to see the details of the paddocks insured and add other paddock details that you want to insure.

You can **Edit** an existing paddock. The paddock name and area (ha) in the pop-up window will be automatically populated from last year's declaration. You can enter the details for this season or **delete** the paddock if cover is not required.

You can **Add** a new paddock or You can **Re-order paddocks** as EBCO automatically defaults the paddock cover to 'not insured this season'. You must edit the paddock details to amend cover type.

Once you submit your declaration, You will receive a receipt number and a message to email farm maps to crop@wfi.com.au and allow 48 hours for the information to be reviewed and processed. If information you have provided is outside WFI's guidelines for automatic acceptance, your information is saved and we will contact you within two working days to discuss.

Your Profile tab allows you to edit your contact details and change your password. You can also view our contact number and the details of your Local Area Manager.

